

County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place -- Los Angeles, California 90020 (213) 351-5602

Board of Supervisors GLORIA MOLINA First District YVONNE BRATHWAITE BURKE Second District ZEV YAROSLAVSKY **Third District** DON KNABE **Fourth District** MICHAEL D. ANTONOVICH Fifth District

September 8 2004

To:

Supervisor Don Knabe, Chairman

Supervisor Gloria Molina, Chair Pro Tem

Supervisor Yvonne B. Burke Supervisor Zev Yaroslavsky Supervisor Michael D. Antonovich

From:

David Sanders, Ph.D.

Director

ABSENCE FROM THE DEPARTMENT

This is to advise your Board that I will be away from the Department September 8-12, 2004. During my absence Dr. Charles Sophy, Interim Chief Deputy Director will be in charge of the Department. Dr. Sophy can be reached at (213) 351-5614, or by pager at (310) 801-5866.

In an emergency I am available to you by pager at (213) 206-6011.

DS:mdd

c: Chief Administrative Officer Executive Officer, Board of Supervisors